



Title	Centre Support Worker
Employer	Calvert Reconnections
Reporting to	Registered Manager
Salary scale	£11.35 - £11.90 per hour £70 for sleep duty Enhancements for waking night duties.
Location	Calvert Reconnections, Old Windebrow, Brundholme Road, Keswick, Cumbria. CA12 4NT
Working Hours	Various working hours from up to 37.5 hours per week Sleeping nights Waking nights.

### WHAT WE DO:

Calvert Reconnections is a Neuro-Rehabilitation Centre provides a residential centre for people in the post-acute phase following an Acquired Brain Injury (ABI), tailoring a programme to meet individual's needs.

We are a clinically lead team who uses physical exercise, outdoor activities and group work in a social environment as key factors within our post injury rehabilitation service. Our unique service focuses on 'learning through doing' in the outdoors, supported by a multidisciplinary team in a purpose-built residential centre.

Our vision and values are people focused, it is important that we focus on our people and continue to make Calvert Reconnections a great place to work.

### These are the values that drive us:

- Flexible** - we **adapt** and **innovate**
- Ambitious** - we **stretch** ourselves and others
- Inspiring** - we **encourage** and **stimulate**
- Sensitive** - we **understand** and **empathise**
- Imaginative** - we see **beyond** the **obvious**

## **ABOUT THE ROLE:**

The Centre Support Worker is an integral part of the Calvert Reconnections Team. You will have a background in adult social care, to promote independence through an individual's rehabilitation journey. You will play a key role in providing a service that embodies outstanding practice, a service that is caring, safe, effective and responsive. Ensuring that the support offered respects a participant's dignity, celebrating their uniqueness and diversity. Being a 24/7 residential centre, this job involves irregular hours as well as weekend, evening, and night shift work. You will need to be proactive, patient and caring to fulfil this role.

## **KEY ACCOUNTABILITIES**

- Supporting our participants with social and physical activities
- Helping with personal care, such as support with showering and dressing.
- To safely administer / monitor medication and keep accurate records
- Ensure the care database and other records are completed correctly.
- Keep up to date with participants Care Support Plan and specific risk assessments
- Work within our policies and procedures, specifically safeguarding, infection control, equality and diversity and duty of candour
- Promote Equality and Anti-Discriminatory practice amongst staff and participants
- To support the clinical lead on aspects of rehabilitation, including rehabilitation, leisure and culture needs.
- Support the participant to complete daily household tasks
- Work with the participants to prepare meals and carry out kitchen duties
- Undertake cleaning duties throughout the Centre.
- Actively promote person-led care
- To ensure any Health and Safety hazards are identified and reported
- To take appropriate and timely action in the event of emergencies, ensuring that the Registered Manager/Senior Leadership Team promptly
- To complete all mandated training requirements within the required timeframe
- To attend training courses as required
- Make yourself aware of Calvert Reconnections policies and procedures, and understanding how they impact the CQC's Social Care Key Lines of Enquiry
- To enable our participants to express their opinions, and to encourage them to play a part in the service, valuing co-production and important contribution that they can make in service change and development
- To attend team meetings, supervision and appraisals

## Person Specification

	Essential	Desirable
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>Care Certificate</li> </ul>	<ul style="list-style-type: none"> <li>Level 2 Diploma in Health and Social care or equivalent</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>Experience working within adult social care.</li> <li>Recording care information on database</li> </ul>	<ul style="list-style-type: none"> <li>Experience of working in a team setting. Coaching and mentoring colleagues to improve practice.</li> <li>Experience of developing new ideas that improve people's independence and working flexibly to achieve them.</li> </ul>
<b>Skills</b>	<ul style="list-style-type: none"> <li>Understand and follow guidelines, policies and risk assessments</li> <li>Excellent interpersonal and communication skills</li> <li>Good IT skills and support the need for confidential accurate record keeping.</li> <li>Ability to work as part of an inter-disciplinary team.</li> </ul>	
<b>Other</b>	<ul style="list-style-type: none"> <li>Able to be caring, sensitive and patient while supporting people to live independently</li> <li>Ability to listen, understand and respond to people, always putting the person that's supported first</li> <li>A satisfactory DBS check</li> </ul>	<ul style="list-style-type: none"> <li>Experience of working with vulnerable people in a home, community or educational setting</li> </ul>

## Health, Safety and Environment

- Act responsibly in relation to all matters which may affect the Health and Safety of yourselves and travelling between sites, and to adhere to safety regulations at all times
- Observe all safety procedures and instructions, and assist in maintaining a safe workplace and reporting any accidents, hazards, near misses, damages or defects to tools and equipment to the appropriate person
- Wear appropriate protective equipment (PPE) and use any safety devices provided by the Trust at the relevant times
- Report (and deal with, where relevant) any safety hazards, defects, near-misses or health and safety problems immediately

## Conditions of Service

This role requires considerable flexibility, enthusiasm and dedication. The job may involve irregular hours as well as both weekend and evening work. Commitment and an appropriate work ethos are essential to ensure certain functions are completed within defined timescales for the smooth operation of the organisation.

- Hours:** The hours for this role are up to 37.5 hours per week.. Being a 24/7 residential centre, this job involves irregular hours as well as weekend, evening, and night shift work
- Salary:** The hourly rate is £11.35 to £11.90 per hour. Dependent on qualifications and experience
- Pension:** The Trust operates an occupational pension scheme with defined contribution, the National Employment Savings Trust (NEST) and for eligible and non-eligible jobholders enrolled in the scheme both the employer and the employee will make a contribution. Eligible jobholders, as defined by legislation, will be automatically enrolled into NEST unless you decide to opt-out
- Holidays:** 28 days per annum, including Bank Holidays. 5 additional days are allowed for onerous duties.
- Contract:** Permanent position after successful completion of a six-month probationary period.
- Other:** The post will be subject to checks with the Disclosure & Barring Service (DBS)

### How to apply

Please complete the application for and send to the Centre Support Manager at [info@clavertreconnections.org.uk](mailto:info@clavertreconnections.org.uk)